



OHIO
STATE ASSOCIATION

OHIO CAREER DEVELOPMENT EVENTS HANDBOOK



2023 - 2024

About Career Development Events

Ohio Career Development Events are educational activities that are organized and conducted by the Office of Career-Technical Education programming staff. Career Development Events are designed to assess student competence and technical skills as detailed in the Family and Consumer Sciences, Hospitality and Tourism, Education and Training, Human Services and Visual Arts and Design State Content Standards.

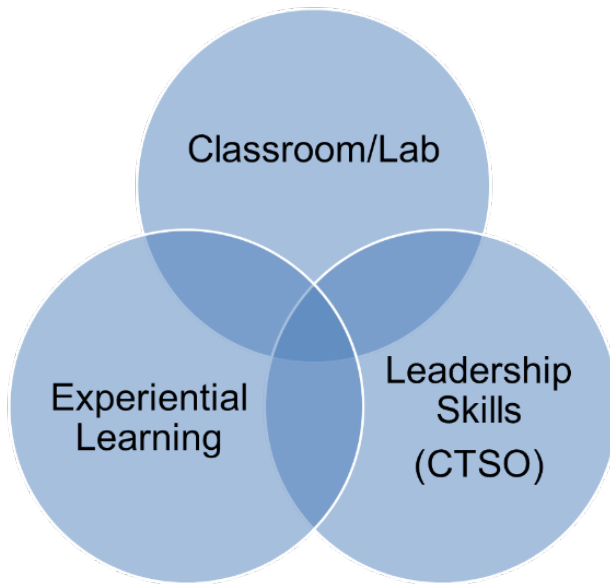
Career Development Events offered by Ohio Family, Career and Community Leaders of America (FCCLA) give members the chance to strengthen leadership skills, showcase accomplishments and make positive changes in families, careers, and communities. In Ohio, all Career Development Events mirror the national competitive events called STAR Events. Ohio FCCLA Career Development Events have multiple categories, styles, and guidelines to meet the needs of all members and chapters.

Career Development Events promote the FCCLA Mission to focus on the multiple roles of family member, wage earner and community leader. Each event is designed to help members develop specific skills in character development and creative and critical thinking that can last a lifetime. These events provide additional opportunities to showcase college and career-ready knowledge, skills, and abilities, promote the FCCLA chapter as an integral part of Family and Consumer Sciences education program, and to connect with peers and the community.

Integral to Curriculum

FCCLA is designed to be a part of everyday career technical course curriculum. From Career Development Events to National Programs, there are multiple resources for supplementing and improving curriculum. FCCLA members explore career opportunities and build real-world skills by developing projects, engaging, participating in events, and competing at the regional, state, and national levels for scholarships and awards. Co-curricular activities are incorporated into instructional programming and receive instructional time within the classroom in addition to any events that occur outside of the classroom instruction time.

The recognition of work-based learning, structured learning experiences and entrepreneurship projects enhance the standards taught in the classroom and prepare students to be college and career-ready. The diagram below illustrates how Career-Technical Education program consists of three overlapping parts: classroom instruction, work-based learning, and Career-Technical Student Organization activities. Each circle is a distinct, yet interrelated component of a Career-Technical Education program.



Ohio FCCLA provides Career-Technical Education students with the availability to develop knowledge and skills, enhance classroom experience and Career Pathway opportunities. The Office of Career-Technical Education encourages teachers to participate in the Career-Technical Student Organization that best aligns with the pathway content. Course alignments can be found on the [Ohio FCCLA Website](#). The four Career Pathways and Programs that align directly to FCCLA are Human Services, Hospitality and Tourism, Education and Training, Visual Arts and Design and Family Consumer Sciences.



Policies

Accommodations for Disabilities

Ohio FCCLA members with disabilities as properly identified by a valued team of professionals (such as an IEP team, Section 504 coordinator, certified psychologist, or physician) will be reasonably accommodated in regional and state events. Participants who require accommodation in their event should access the Special Accommodations Forms on the [Ohio FCCLA website](#) under Career Development Events. State Staff must receive all requests within 60 days prior to the event in writing. A state staff member may contact the adviser to determine the best process for the participant.

Dress Code

Student dress should contribute to a positive and professional image of FCCLA. Competitive Event participants must adhere to the published conference Dress Code for all sessions. Unless otherwise specified, appropriate clothing in events that do not allow chef attire is the official FCCLA blazer/uniform meeting the Ohio FCCLA Dress Code policy.

FCCLA Official Dress:

- FCCLA red blazer
- Professional white or black shirt
- Neckwear options can include the neckwear from the official emblematic supplier, black or red tie, black or red bow tie, single strand of pearls, red, black, and/or white scarf, or no neckwear
- Black bottoms (slacks, skirt, sheath dress)
- Shoes (black preferred)
- Jeans, t-shirts, athletic wear are **NOT** acceptable

Regional Chef Attire:

- Chef Coat (any color, no distinguishing logos, school name or student name)
- Chef Apron
- Chef Hat
- Industry pants or commercial uniform
- Closed-toe, low heel kitchen shoes with non-slip soles

State Chef Attire:

- Official FCCLA Chef Coat
- Official FCCLA Chef Apron
- Official FCCLA Chef Hat
- Industry pants or commercial uniform
- Closed-toe, low heel kitchen shoes with non-slip soles

Event Descriptions and Levels

Individual events evaluate one member's performance. Team events evaluate several participants' or a chapter's performance as one entry. Team events may have one, two, or three participants from the same chapter, except for Parliamentary Procedure, which may have four to eight participants from the same chapter.

The participant's grade determines entry into a particular level. The level is determined by the grade in school during the year preceding the National Leadership Conference.

LEVEL 1	LEVEL 2	LEVEL 3
FCCLA chapter members in grades 7-8	FCCLA chapter members in grades 9-10	FCCLA chapter members in grades 11-12

- A team composed of members of mixed grade levels (through grade 12) must enter at the level of the highest participant member's grade level.
- Team events with only Level 2 (grades 9-10) or Level 3 (grades 11-12) may not include members through grade 8.
- Team events with only Level 3 (grades 11-12) may not include members through grade 10.

Membership

A student is not considered an affiliated FCCLA member at any level (local, state, and/or national) until all membership dues are received at national headquarters. Only affiliated members are eligible to compete in any level of Career Development Events. Affiliation can be paid prior to the day of the competition.

Participants must compete in the level based on their grade as recorded for membership affiliation and must reflect the actual grade level for the current school year. Students must compete with the chapter where their membership is held.

In addition to membership deadlines, there are Career Development Events registration deadlines. Please ensure that all registrations are submitted in a timely manner to avoid disqualification or late fees at the regional and state levels.

Eligibility and General Rules for All Levels of Competition

1. A member may compete in one individual and one team event. Participation is open to any nationally affiliated FCCLA chapter member.
2. Culinary members may register for one individual and one team event that qualifies for national. They may also register for one state-only Culinary Event (Garde Manger, or Product Development).
3. Hospitality and Tourism chapters may register two members per chapter in the following events: Baking and Pastry, Culinary Arts, Garde Manger, and Product Development.
4. Education and Training members may register for one individual and one team event that qualifies for nationals. They may also register for one state-only Education and Training Event (Curriculum Unit Development, Language and Literacy, Lesson Presentation, Observation and Assessment).
5. All Career Development Events projects must be developed and completed during a one-year span beginning July 1 and ending June 30 of the school year before the National Leadership Conference.
6. All Career Development Events projects must be planned and prepared by the participant(s) only. Supporting resources are acceptable if participants coordinate their use. Resources are cited appropriately verbally and/or in print during the presentation to avoid false credit for unoriginal or non-participant work. Participants are encouraged to use original materials, items licensed for reuse or items in which copyright permission has been granted.
7. Chapter advisers should ensure that identical presentations of the same project are not entered into Career Development Events in one year or multiple years.
8. Participants are not allowed to distribute any materials to the evaluators unless the event rules specifically allow it. Evaluators cannot keep any items given to them by Career Development Events participants, including gifts.
9. No projects can be entered in more than one level of a single event or in more than one event. However, projects entered in any event may be included in the Chapter in Review events.
10. Chapters are allowed to enter only one entry in Chapter in Review Display and one entry in Chapter in Review Portfolio per level.
11. Spectators are not allowed to observe or be in the competition area for any portion of any Career Development Event (this includes but is not limited to State and Culinary Career Development Events). Videotaping and/or audio recording during competition is prohibited. Media, special guests of Ohio FCCLA and business and industry partners may be escorted into the competition area with prior approval of State Staff.
12. Participants must follow Career Development Events rules for competition or risk possible disqualification or loss of points.
13. Participants are to maintain a professional appearance and attitude during all Career Development Events activities.
14. Career Development Events resources (topics, scenarios, templates, etc.) can be found online in the FCCLA Adviser Portal and FCCLA Student Portal.
15. Participants are responsible for their event materials and may not have others assist them with event setup, including moving items into the competition area. Participants may be subjected to disqualification if they have others assist with setup after being reminded by the Lead/Room Consultant. Any items left behind are not the responsibility of Ohio FCCLA and may be discarded.

16. All materials on a display must be placed on a clearly defined presentation surface. Displays with a clearly defined front presentation surface (such as tri-fold boards) may not have items on the back of the board, as consultants/evaluators would not be expected to look behind a display for project components. Displays with multiple presentation sides may have materials on all clearly defined presentation surfaces. All materials must be easily viewed, accessible, and legible.
17. Participants may present in front, behind, or beside the designated table or space. Participants may not place items on the consultant or evaluator tables.
18. Participants who do not follow the event guidelines or the definition of the event, or if they create an item that does not align with the current event scenario, their sample/display/project will not be considered for evaluation. However, the participant can still participate in the competition by giving an oral presentation and will only be evaluated based on that presentation.
19. The one point designated for “Confirm STAR Competition” on the point summary forms will be given to competitors if they complete the mandatory check-in on time.
20. Should a team member be absent from regional competition and the teams advances to state, it is a local decision to allow that member to participate.

Career Development Events Fees

Ohio FCCLA will invoice chapters a Career Development Events fee for each event entry at each level. Fees help cover Career Development Events expenses such as room rental, certificates, recognition session expenses, awards, and supplies. Career Development Event fees are non-refundable. Career Development Event fees do not cover the cost of attending and competing at the State Leadership Conference. No refunds will be issued for canceled or no-show competitive events.

Subject Matter Experts

Chapter Advisers are subject matter experts in Family and Consumer Sciences and FCCLA. As subject matter experts, they provide essential information about FCCLA, Family and Consumer Sciences curriculum, and career and technical education to both members and other adult volunteers. Without Chapter Advisers serving as event volunteers (Lead and Assist Lead Consultants, Room Consultants, Evaluators), evaluation teams may lack critical context and subject matter information that could negatively impact final scoring. At the State Leadership Conference, all volunteers receive documentation of the hours devoted to Competitive Events. Volunteers may use this documentation to assist with professional development certification, as allowed by local and/or state policies.

Ohio FCCLA State Staff members are key in identifying qualified evaluators, room consultants, and event volunteers. Because Career Development Events operate on a limited budget, unpaid volunteers are essential. **Chapters are responsible for providing one evaluator and/or room consultant for every three event participants.** Ensure volunteers fulfill their duties.

Many individuals are needed to assist in the management of Career Development Events. Adults play an essential role in the success of the events. Throughout the events, cooperation and respect between youth and adults is encouraged and fostered by allowing individuals to work in adult teams.

The Office of Career-Technical Education and State FCCLA Office have the expectation that advisers will help facilitate these competitions in the role of Subject Matter Experts at the regional, state, and national levels. In addition, the expectation is that all advisers will demonstrate professionalism while working with other advisers, volunteers, and state staff during the evaluation of members' projects to provide a positive competitive event atmosphere.

Regional Career Development Events

- Registration opens November 15 and closes December 15.
- Registration cannot take place if affiliation has not been paid - pending affiliation does not constitute paid membership.
- Chapters can substitute affiliated members up to the day of competition.
- Any chapter missing the registration deadline must contact the state office to request a late submission.
- A \$50.00 Late Fee, in addition to the event fees, will be charged upon approval by State Staff. This fee will increase by \$50.00 each week up until January 15, thereafter no late submissions will be granted. (Board Policy adopted 2016)
- Each location site will provide the competition schedule no later than one week prior to the event.
- Advisers should have a signed ***Event Release and Liability Consent Form*** for each competitor. These must remain with the adviser.
- Ohio FCCLA will not ship medals or paper documentation (such as rubrics) to local chapters.

Regional Career Development Events Recognition, Awards and Scoring

Each regional site will provide a location for an Awards Session. Once the tally room has validated all scores in each event for each level, the Awards Session will begin. All scores are considered final for recognition and no scores will be changed once the scores are validated by event officials and entered into the scoring database.

Participants will receive recognition at the following levels. These levels are determined by score, with the application of standard deviation.

- Gold Medal (90 -100)
- Silver Medal (70 – 89.99)
- Bronze Medal (1 – 69.99)

Each entry is evaluated by a standard set of criteria. There is no limit to the number of medals or certificates given for each level at any level. Career Development Events participants must attend their Regional Recognition Session to receive their medal or certificate. Career Development Event virtual rubrics will be in the Ohio FCCLA Regional Registration Portal by the end of business on the following Monday after your competition date.

Inclement Weather Policy

If inclement weather, emergency, or unforeseen situations are affecting the area or region of a FCCLA Regional Competition, a decision may be made to delay or cancel. These decisions are made after consulting the National Weather Service, local weather, or public health orders. The safety of our students, advisers and partners is our first and foremost priority.

If a Level 2 or Level 3 snow emergency or a public health alert system level in the host site city or county, the event will be canceled, and alternative opportunities will be established. However, should one or more of these factors be present, the state staff will contact appropriate experts to assess potential hazards and consider options for amending the event start or participation schedules to facilitate safe travels, event adjustments and/or cancellation.

Advisers will be notified by email and/or telephone of cancellations or delays as soon as possible after the decision is made. If such conditions develop during the night and warrant a delay or cancellation after early morning travel has begun, every attempt will be made to notify advisers through a personal phone call.

Ohio FCCLA Career Development Events State Qualifiers

Ohio FCCLA has established the use of standard deviation to determine placement in events that require more than one competition host site. The use of the standard deviation formula helps balance differences in scoring between evaluators in regional sites. Once scores are submitted, the top 10 scores in each event, after standard deviation is applied, will be validated.

State Qualifiers will be announced three (3) business days following the last regional event. A silver or gold rating must be achieved to be considered a state qualifier candidate. The top ten (10) qualifying candidates in each level in each event will have the opportunity to advance as a state competitor. Once state qualifiers are announced they become final.

State Career Development Events

It is the responsibility of all FCCLA members and advisers to review the Ohio FCCLA Dates and Deadlines found on the [Ohio FCCLA website](#).

Ohio FCCLA State Leadership Conference Recognition, Awards and Scoring

The use of the standard deviation formula does not eliminate the possibility of ties; therefore, tiebreaker procedures will be utilized as needed. No ties will be allowed for 1st, 2nd, or 3rd place, but ties may remain for additional placements. All scores are considered final for placement recognition and no scores will be changed once the scores are validated by Ohio FCCLA State Staff and entered into the scoring database.

Participants will receive recognition at the following levels. These levels are determined by score, with the application of standard deviation.

- Gold Medal (90 -100)
- Silver Medal (70 – 89.99)
- Bronze Medal (1 – 69.99)

There is no limit to the number of medals or certificates given for each level in any event. Digital certificates will be available on the Ohio FCCLA website for all Career Development Event participants. The top participants in each event and level will receive recognition during a State Leadership Conference general session. Career Development Event rubrics will be in the Ohio FCCLA State Registration Portal by the end of business on the following Monday after the Ohio FCCLA State Leadership Conference.

National Leadership Conference Qualifiers

The following Career Development Events do not advance to the FCCLA National Leadership Conference:

- Curriculum Unit Development
- Garde Manger
- Language and Literacy
- Lesson Presentation
- Observation and Assessment
- Product Development

State Staff will release a list of National Leadership Conference Qualifiers by the end of business on the Tuesday following the State Leadership Conference. The top 2 entries in each level in each event, meeting the score requirement of 80 or above, will advance to the National Leadership Conference.

*Exception: The top 3 entries in Baking and Pastry and Culinary Arts, meeting the score requirement of 80 or above, will advance to the National Leadership Conference. If an entry that placed first or second in the state competition cannot attend the National Leadership Conference, the third-place entry will be invited to compete if the required score is met. If the third-place entry cannot attend, invitations will be extended to the next highest required score. Any chapters attending the National Leadership Conference will register directly through the national FCCLA Portal. Please direct any questions to the FCCLA national office.



2023-2024 Ohio Career Development Events Information and Entries Per Chapter

An *individual event* is one that is completed by the individual. A *team event* is one that is completed by 1 – 3 *team* members.

Event	Entries per Chapter	Individual Event	Team Event	Event	Entries per Chapter	Individual Event	Team Event
Baking and Pastry				Fashion Construction			
				Level 1	1	■	or ■
				Level 2	1	■	or ■
Level 3	2	■		Level 3	1	■	or ■
Career Investigation				Fashion Design			
Level 1	1	■					
Level 2	1	■		Level 2	1	■	or ■
Level 3	1	■		Level 3	1	■	or ■
Chapter in Review Display				Focus on Children			
Level 1	1	■	or ■	Level 1	1	■	or ■
Level 2	1	■	or ■	Level 2	1	■	or ■
Level 3	1	■	or ■	Level 3	1	■	or ■
Chapter In Review Portfolio				Food Innovations			
Level 1	1	■	or ■	Level 1	1	■	or ■
Level 2	1	■	or ■	Level 2	1	■	or ■
Level 3	1	■	or ■	Level 3	1	■	or ■
Chapter Service Project Display				Hospitality, Tourism, and Recreation			
Level 1	1	■	or ■	Level 1	1	■	or ■
Level 2	1	■	or ■	Level 2	1	■	or ■
Level 3	1	■	or ■	Level 3	1	■	or ■
Chapter Service Project Portfolio				Interior Design			
Level 1	1	■	■	Level 1	1	■	or ■
Level 2	1	■	■	Level 2	1	■	or ■
Level 3	1	■	■	Level 3	1	■	or ■
Culinary Arts				Interpersonal Communications			
				Level 1	1	■	or ■
				Level 2	1	■	or ■
Level 3	2	■		Level 3	1	■	or ■
Early Childhood Education				Job Interview			
				Level 1	1	■	
Level 2	1	■		Level 2	1	■	
Level 3	1	■		Level 3	1	■	
Entrepreneurship				Leadership			
Level 1	1	■	or ■	Level 1	1	■	
Level 2	1	■	or ■	Level 2	1	■	
Level 3	1	■	or ■	Level 3	1	■	
Event Management				National Programs in Action			
Level 1	1	■	or ■	Level 1	1	■	or ■
Level 2	1	■	or ■	Level 2	1	■	or ■
Level 3	1	■	or ■	Level 3	1	■	or ■



**2023-2024 Ohio Career Development Events
Information & Entries Per Chapter
Information (CONTINUED)**

Event	Entries per Chapter	Individual Event	Team Event	Event	Entries per Chapter	Individual Event	Team Event
Nutrition and Wellness				Repurpose and Redesign			
Level 1	1	■	or ■	Level 1	1	■	or ■
Level 2	1	■	or ■	Level 2	1	■	or ■
Level 3	1	■	or ■	Level 3	1	■	or ■
Parliamentary Procedure				Say Yes to FCS Education			
Level 1	1		■	Level 1	1	■	
Level 2	1		■	Level 2	1	■	
Level 3	1		■	Level 3	1	■	
Professional Presentation				Sports Nutrition			
Level 1	1	■	or ■	Level 1	1	■	or ■
Level 2	1	■	or ■	Level 2	1	■	or ■
Level 3	1	■	or ■	Level 3	1	■	or ■
Promote and Publicize FCCLA				Sustainability Challenge			
Level 1	1	■	or ■	Level 1	1	■	or ■
Level 2	1	■	or ■	Level 2	1	■	or ■
Level 3	1	■	or ■	Level 3	1	■	or ■
Public Policy Advocate				Teach or Train			
Level 1	1	■	or ■	Level 1	1	■	
Level 2	1	■	or ■	Level 2	1	■	
Level 3	1	■	or ■	Level 3	1	■	

**2023-2024 Ohio Only
Career Development Events Information**

Ohio Only Career Development Events focus on specific career field techniques and complete competition at the state level.

Event	Entries per Chapter	Individual Event	Team Event	Event	Entries per Chapter	Individual Event	Team Event
Curriculum Development				Garde Manger			
Level 1				Level 1			
Level 2				Level 2			
Level 3	1	■		Level 3	2	■	
Language and Literacy				Lesson Presentation			
Level 1				Level 1			
Level 2				Level 2			
Level 3	1	■		Level 3	1		■
Observation and Assessment				Product Development			
Level 1				Level 1			
Level 2				Level 2			
Level 3	1	■		Level 3	2		■